

THE UNITED INDIA INSURANCE COMPANY LIMITED

**The Regional Manager, R.O. 1
United India Insurance Co .Ltd
Stadium House, 5th floor,
Veer Nariman Road,
Mumbai – 400 020**

NOTICE FOR INVITING TENDER.

To

Invitation to Bid FOR **PROPOSED STRUCTURAL REPAIRS TO SPORTS ROOM OWNED BY UNITED INDIA INSURANCE CO.LTD, OF BUILDING KNOWN AS VULCAN INSURANCE BUILDING, VEER NARIMAN ROAD, CHURCHGATE, MUMBAI 400 020.**

This is an invitation to bid from The Deputy General Manager, R.O. 1, United India Insurance Co .Ltd, Stadium House, 5th floor, Post Box No. 977, Veer Nariman Road, Mumbai – 400 020

The bidder is required to go through the tender inquiry document carefully which will form part of the contract. The bidder is expected to quote item rates for various items given in “**SCHEDULE OF QUANTITIES**” furnish all the information asked for in the bid, sign all the pages and submit the price bid (Tender) in sealed envelope to The Regional Manager, (Estate Department) R.O.1, United India Insurance Co .Ltd, Stadium House, 5th floor, Veer Nariman Road, Mumbai – 400 020.

United India Insurance Co. Ltd / Consultant reserve right to accept any tender or to refuse any / all tenders without giving any reason for the same FOR & ON BEHALF OF “THE UNITED INDIA INSURANCE CO. LTD”

Deputy General Manager

Place: - Mumbai.

Date: - 18/06/2017.

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A. PROJECT INFORMATION

Title	Proposed Structural Repairs to Sports Room Owned by United India Insurance Co. Ltd, of Building known as Vulcan Insurance Building, Veer Nariman Road, Churchgate
Location	Churchgate
Nearest Railway Station	Churchgate
Scope of work	Structural Repairs of RCC Members Sports Room including Plaster etc.
Consultant/Consulting Engineer	Shri Ramkrishan Kejriwal M/s. Khandeparkar Kejriwal & Associates. 134, Dhirubhai Parekh Marg, Kalbadevi Road, Mumbai – 400 002
Issued of Tender Document	18/06/2017
Last Date of Tender submission	03/07/2017
E. M.D.	Rs.4000.00
Tender cost	Rs.500.00

B. TERMS & CONDITIONS

1. Instruction to Bidder:-

Bids shall be submitted in sealed envelope to the following address by completing all the enclosures sent with bid and signing all the pages and E.M.D. Rs. 4000/- (In words Rupees:- Four Thousand Only (In the name of United India Insurance Co. Ltd.)

Schedule of Quantities for Proposed Structural Repairs to Sports Room Owned by United India Insurance Co Ltd, of Building known as Vulcan Insurance Building, Veer Nariman Road, Churchgate 400 020.

Shall be duly signed along with all the pages of the documents and submitted to:-
The Manager, the Regional Manager, R. O. I United India Insurance Co. Ltd, Stadium House, 5th Floor Post Box No.977 Veer Nariman Road, Mumbai-400 020.

Bid shall be submitted on or before 03/07/2017 Up to 11.00 am.

Bid shall be accompanied with the amount in the form of crossed demand draft/pay order towards interest free earnest money deposit as directed in clause No. 3 herein below.

1.1. United India Insurance Co. Ltd. and Consultant will not be responsible for delay on any account in respect of Bid Documents. If any Bid is received after the specified date and time , even if the delay is due to postal or other transit delays or any other reason(s) whatsoever the same is liable to be rejected.

1.2. Telegraphic Bids will not be accepted under any circumstances.

The Bidder shall submit the Technical Bid & Financial Bid in Two separate envelopes, writing on the envelop TECHNICAL BID AND FINANCIAL BID on the top of the respective sealed envelope enclosed inside the third envelop which must show on outside the name and address of the Bidder. In additions, the top left hand corner of sealed envelopes should be sub-scribed Proposed Structural Repairs to Sports Room Owned by United India Insurance Co Ltd, of Building known as Vulcan Insurance Building, Veer Nariman Road, Churchgate 400 020.

- 1.3. Bid with no indication on outside to indicate that it is a Bid and which might get opened before the due date and time is liable to be disqualified.
- 1.4. The Bids shall be opened by the Consultant/United India Insurance Co. Ltd. and bidders will be communicated about outcome by Consultant/United India Insurance Co Ltd. Bidder may be allowed to be present while opening the Bids.
- 1.5. All questions, clarifications, doubts etc. relating to this Bid shall be discussed with consultant before filling and submitting the Bid.
- 1.6. All specifications and documents enclosed with this Bid are the UIICL's property and are to be used only for the purpose of Bidding for the said work.
- 1.7. Bidders shall quote strictly in accordance with the requirements of this invitation to Bid. Bidders shall note that unless any and all deviations they may wish to make from the enclosed specifications, are listed in the "Schedule of Deviations" in section "D" of the Bid Documents it shall be deemed that the bidder has no deviations from stipulations of this Bid documents.
- 1.8. The UIICL and the Consultant do not bind themselves to accept the lowest or any bid and reserves the right to accept or reject any or all Bids or portion thereof.
- 1.9. The Consultant and the UIICL reserves the right to split the work, either at the initial contract awarding stage or even later, without assigning any reason thereof. And will not be liable legally or normally for financial losses or damages suffered.
- 1.10. All rebates, discounts, if any, offered by the Bidder shall be indicated in the Schedule of quantities and shall not be indicated in the forwarding letter.
- 1.11. The Bid shall be valid for a period of 90 days from the date of opening the Bid.

2. Definitions

- 2.1. The UIICL shall mean "**UNITED INDIA INSURANCE COMPANY LIMITED**", CHURCHGATE, MUMBAI

3. Earnest Money Deposit

- 3.1. Bidder shall pay Earnest Money Deposit of Rs. 4000/- in the form of crossed demand draft drawn in favour of **UNITED INDIA INSURANCE COMPANY LIMITED** . E.M.D. to be enclosed with Technical Bid.
- 3.2. Earnest Money deposit will be returned to the Bidder in case his bid is not accepted. The deposit amount shall be adjusted towards initial security deposit in case of successful bidder. No interest will be paid on Earnest Money deposit in any case.
- 3.3. The bid will be rejected if earnest money deposit is paid in any form other than Demand Draft/Pay order.

4. Security Deposit

- 4.1. 5% amount of every running account bill will be deducted as balance Security deposit and the same will be released/returned to the contractor only after the expiry of defects liability period of 1 year from the date of virtual completion subject to condition that , once the defects, if any, are rectified by the contractor to the satisfaction of the Consultant/UIICL
- 4.2. No interest on Security Deposit will be paid at any stage whatsoever.

5. Defects liability Period

- 5.1. Defects liability period for capitalized goods such as furniture, utensils etc. would be as per warranty of respective furniture. Defects liability period for repaired work shall be one year from the date of Final Completion Certificate.

6. Payment

Mode of Payment

- 6.1. All such interim payments shall be regarded as payment by way of advance against final payment only and not as payment for work actually done and completed and shall

not preclude the right of the UIICL and The Consultant from getting bad, unsound and imperfect or unskilled work to be removed and reconstructed by the contractor.

6.2. Period of honoring interim certificate shall be 10 days after certification of measurement and bill by the Consultant.

6.3. The UIICL shall deduct T.D.S. from the payment of each running bill as per the prevailing Income Tax Law. However, Sales Tax, Purchase Tax, VAT Tax, Work Tax, Turnover Tax etc. if any, shall be the liability of the contractor.

7. Terms and Completion

7.1. Time is the essence of contract and contractor shall complete the entire work in 45 days from the date of issue of letter of intent.

7.2. **Penalty:** A penalty of Rs. 1000.00 per day will be levied upon contractor for the duration of work beyond three months and agreed extension time.

8. Item Rate Contract:

8.1. Methods of measurement will be as per IS 1200 unless otherwise noted. Consultant's decision will be final and binding on the contractor regarding method/mode of measurement.

8.2. No escalation in rates will be permitted. Under no circumstance will the UIICL agree to escalation in the rates quoted and no claims on this account for whatsoever reason will be entertained at any stage.

8.3. Contractor shall appoint a qualified experienced supervisor at site who shall execute the work to the full satisfaction of the UIICL and the Consultant

9. Contractor must ensure that fair wages are paid to the labour engaged by him in accordance with the current labour laws of the state. The contractor shall be responsible for compliance with all labour laws and keep the UIICL indemnified against any claim in this regard.

10. The rates of extra items, if any shall be derived on the basis of similar items in Schedule of Quantities. If any particulars item is not similar in nature the rate shall

be derived by actual labour, material cost and 20% thereof to cover overhead and profits. Such cost to be certified by the Consultant in consultation with the UIICL.

11. Contractor shall mobilize on site all machinery and equipments such as Guniting equipments, welding equipments or any other special process equipment at his own cost. If any special equipment is requested by the consultant, it will have to be provided by the Contractor at the site, at his own cost for all plastering work and concreting etc. The mixer machine shall be used to get the homogeneous material.
12. The quoted rates shall be inclusive and cover the cost of materials, freight, all types of taxes, duties, levies, royalties, erection, construction, testing of materials, samples brought for approval, tools and tackles, plant and equipment, labour, supervision, overhead and profit and any other expenditure incurred for completion of work as per drawing, specifications and to the full satisfaction of the UIICL/Consultant.
13. The steel /wooden props of any size and length, scaffolding etc. shall be provided free of charge wherever required before/ during the execution of work.
14. The quoted rates shall include cost of lighting, security of contractors materials and equipments.
15. The work shall commence within one week of issue of letter of intent.
16. Contractor shall bear in mind that he will have to carry out certain the works inside the flat. He shall take utmost care to see that:
 - a. Working area kept clean
 - b. Hessian cloth curtains are hanged over each window and over scaffolding.
 - c. Contractor has to organize the work and dump the material in such a way that move ability and convenience inside and out side the building is not disturbed during the execution of the work.
 - d. No inconvenience /nuisance is caused.

17. The Contractor must visit the site of work regularly and see for himself conditions regarding all matters related to performance of his duties and the quality of work being performed.
18. The Consultant, his representative and the UIICL shall at all responsible times have free access to the works and/or to the workshops /factories or other places where materials are being prepared for the contractor and also to any place where the materials are laying or from which they are being obtained, the contractor shall give every necessary facility to consultant and the UIICL for inspection and examination and test of the materials and workmanship to the extent of discontinuing portions of the work temporarily or of uncovering or taking down portion of finished work, at contractor's cost.
19. The contractor shall be responsible for disposing the debris out side the UIICL premises on regular basis. He shall not dump the same on road/garbage's dumps in the area. He shall be responsible to attend the complaints that might arise from improper disposing the material. The contractor shall also ensure that after finishing every days work, the place shall be kept clean free of debris especially inside house, or in the corridors, open yards staircase, such that members are not inconvenienced.
The saleable scrap of C.I. pipes and fittings etc. shall be the owners' property and the contractor shall store the same at the location as directed by the owner/ consultant. The contractor shall maintain a record of the said material along with the owners' representative.
20. The rates quoted shall be valid for working at all heights and depth. No extra payment shall be made for scaffolding, centering, ladder, for transportation of labour and material to higher / lower levels, etc.
21. The item rate specification are indicative and the contractor shall have to UIICL / Consultant reserves the right to increase decrease quantity o the item or to add/delete any item in totality . The contractor shall not claim any compensation in lieu of charges of quantities as stated above.
22. In case any dispute or difference shall arise between the UIICL and Consultant on the one hand and the contractor on the other hand concerning this contract or the construction, meaning, operation or effect thereof or of any clause herein contained of as to the rights, duties, liabilities of the parties hereto respectively or of the consultant under or by virtue of these presents or otherwise or touching the subject matter of these presents or arising out of or in relation thereto (except as to matters left to the sole discretion of The UIICL/Consultant) the same shall be

referred to arbitration of a single arbitrator in case the parties can agree one , otherwise to two arbitrators before entering upon the reference & in either case in accordance with & subject to the provisions of the Indian Arbitration Act, 1996 or any statutory , modification or re-enactment thereof for the time being in force.

23. Contractor will be allowed to carry out his activities only during 9.00 am to 6.00 P.M. He shall not be allowed to carry out work during extended hours.
24. Contractor shall discuss with Consultant/The UIICL and prepare detailed bar chart for progress and completion of work.
25. Taking permission from all the competent authorities (i.e. BMC, Water Department, B S E S, B E S T etc.) will be taken by The contractor. Deposits if any will be paid by the UIICL separately.
26. The contractor shall indemnify UIICL, against any liability, directly or third party, incase of an accident during the execution of work.
27. No idling charges shall be paid to the contractor for labour and equipment under any circumstances.
28. No labour is allowed to stay in the premises except one watchman/curing man for security of contractor's material.
29. Only one place in the premises shall be given for storage of cement, paint and other costly materials if any and for erection of temporary shed and storage of the same.

Signature of the Contractor With Company's Seal

Dated:-

Special Instructions for Bidders

- 1) EMD in separate small envelop**
- 2) Copy of Pan Card to be attached**
- 3) Service Tax, Code No is to be given**
- 4) Sale Tax No, Vat No is to be given**
- 5) Bankers details**
- 6) Nature of company (Proprietary, Partnership or Limited)**
- 7) Solvency Certificate of Rs. 1000000/- (Ten Lakhs only)**
- 8) List of work in hand & list of work completed of similar nature**

F-SPECIAL CONDITIONS AGREED BY THE CONTRACTOR

1. Water and Electricity will be supplied free of charge and contractor shall have to make his own arrangement for storing water.
2. Contractor will manage all the B.M.C. matters except official charges if required.
3. Labourers will be allowed to stay onsite with due permission of the society.
4. Work shall be completed within stipulated time period of 3 (Three) month.
5. No advance will be given.
6. Labourers insurance will be taken by the contractor and will be submitted the certified copy to the society and architects office.
7. The contract rates shall be inclusive of all Taxes, Levies, excluding VAT + Service Tax. The contract Rates shall be firm & no revision of the rates shall be permitted for any reason whatsoever
8. Extra item rates will be decided by the architect on the following manner.
Material + Labour + 5% administrative + 15% profit.
9. Any damages during the execution of work shall be made good by the contractor at this cost.
10. The contractor will keep a full time supervisor on site who will be responsible and can receive the instructions of the architect.
11. The contractor will prepare the Bar Chart for progress of work and also give expenditure per month.
12. No work shall be done without prior permission of the Architect/ Managing committee.
13. Cement will be used of L & T or Ambuja (43 grade & 53 grade for concreting)

14. River sand will be used.
15. Mode of measurement will be as per the specification of P.W.D. or I.S.S.
16. Any specification not given shall be as per the instructions of the Architects or as per the P.W.D. specification (RED BOOK)
17. Owner or consultant reserve the right to delete any item or reduce the quantum of work which is given in tender fro which no claim will be entertained or no escalation will given for that.
18. 10 years guarantee for waterproofing will be given by the contractor.
19. Debris will be removed from site for which no extra charges will be paid.
20. All pipes shall be of I.S.I.
21. No escalation will be allowed due to any condition whatsoever.
22. Contractor is advised to study the tender documents in details before filling the tender.
23. Adequate H type form work (double scaffolding) to be provided.
24. Statutory payments by cheque for any charges deposit to M.C.G.M. shall be made by us and all out of pocket expenses shall be borne by you.

D - SCHEDULE OF DEVIATIONS FROM TERMS AND CONDITIONS

All deviations from the terms and conditions shall be filled in by the Bidder clause by clause in this schedule.

Section	Clause No	Deviation
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The Bidder hereby certifies that the above mentioned are the only deviations from Terms and conditions of contract.

Signature.....

Designation

Company

(COMPANY'S SEAL)